

SUNDERLAND SELECTBOARD MINUTES  
Place: Sunderland Town Offices, 12 School Street  
April 1, 2024

Attending: N. Waring, C. Drake-Tremblay, D. Murphy, G. Kravitz  
Others: C. Bennett; Doc Pruyne (remote), Peter Gagarin  
Meeting Hybrid and In-person with portions recorded by FCAT  
Meeting called to order at 6:30PM

MINUTES

Ms. Drake-Tremblay motion to accept 03/26/2024 MINUTES, Mr. Murphy second, vote 3-0.

BUSINESS

- DITCHES: Mr. Kravitz spoke with neighboring towns who had done some ditch work to see how they managed private property ditches. One town ear marked funds but not enough to be productive. Another town was hiring out the work and looking into purchasing equipment for DPW to do the work. Mr. Kravitz indicated Sunderland may be interested in shared use equipment. Mr. Murphy knows a Stantec report was done around 2010 and ag properties vs. residential need to be prioritized. Mr. Kravitz found some easements but is reluctant to send letters to property owners for property donations as it suggests the town will be acting on the matter. Ditches haven't had attention since the 1980s. Mr. Kravitz was asked to draft a letter gauging interest in easement donations.
- ATM WARRANT REVIEW:
  - ARTICLE 1: Mr. Murphy motion to RECOMMEND, Ms. Drake-Tremblay second, vote 3-0.
  - ARTICLE 2:
  - ARTICLE 3: OPERATING BUDGET-Ms. Drake-Tremblay motion to ADD, Mr. Murphy second, vote 3-0.
  - ARTICLE 4: CAPITAL BUDGET-Ms. Drake-Tremblay motion to ADD, Mr. Murphy second, vote 3-0.
  - ARTICLE 5: Ms. Drake-Tremblay motion to ADD, Mr. Murphy second, vote 3-0. Mr. Murphy motion to RECOMMEND, Ms. Drake-Tremblay second, vote 3-0.
  - ARTICLE 6: CPA GML – Ms. Drake-Tremblay motion to ADD, Mr. Murphy second, vote 3-0. Mr. Murphy motion to ADD, Ms. Drake-Tremblay second, vote 3-0.
  - ARTICLE 7: CPA SHARED USE PATH – Ms. Drake-Tremblay motion to ADD, Mr. Murphy second, vote 3-0. Mr. Murphy motion to RECOMMEND, Ms. Drake-Tremblay second, vote 3-0.
  - ARTICLE 8: CPA ADMINISTRATIVE FEE - Ms. Drake-Tremblay motion to ADD, Mr. Murphy second, vote 3-0. Mr. Murphy motion to RECOMMEND, Ms. Drake-Tremblay second, vote 3-0.
  - ARTICLE 9: ZONING article: Request Planning Board attend next meeting to clarify articles.
  - ARTICLE 10: ZONING article: Request Planning Board attend next meeting to clarify articles.
  - ARTICLE 11: Ms. Drake-Tremblay motion to ADD, Mr. Murphy second, vote 3-0. Mr. Murphy motion to RECOMMEND, Ms. Drake-Tremblay second, vote 3-0.
  - ARTICLE 12: CITIZEN PETITION - Ms. Drake-Tremblay motion to ADD, Mr. Murphy second, vote 3-0. Mr. Murphy motion to RECOMMEND, Ms. Drake-Tremblay second, vote 3-0.
  - ARTICLE 13- 18: CONSENT ARTICLES – Ms. Draken-Tremblay motion to ADD, Mr. Murphy second, vote 3-0.

OLD BUSINESS

SELECTBOARD UPDATES

- Mr. Waring attended Village Center (VCC) presentation and felt good information was expressed by attendees. Ms. Drake-Tremblay says a revised SoCEMS should be expected once internet and phone costs have been addressed. Mr. Murphy also commented on the VCC presentation. Posters are still on display at the Library for another week for those interested in viewing.

TOWN ADMINISTRATOR UPDATES

- Mr. Kravitz noted FCAT videoed the VCC presentation and would be available online.
- Library is celebrating 20years with a Birthday Party April 27<sup>th</sup> 12PM-2PM. All are invited to attend.
- The new town buildings phones have arrived and will be implemented in the next couple of weeks.
- A property owner/building is requesting a building fee be waived. There is a new builder submitting the same plan a previous building with no changes. Plans still need to be reviewed by the Building Commissioner. Requesting a reduction of administrative fee due to large cost for permit. Anyone can request a review of fees. Mr. Kravitz will discuss with Building Commissioner for next weeks.

Next Selectboard meeting April 8, 2024.

Town Offices Closed April 15, 2024 for Patriot's Day Holiday.

ADJOURNMENT: Ms. Drake-Tremblay motion to adjourn, Mr. Murphy second, vote 3-0 at 7:12PM.

Respectfully submitted,



Geoff Kravitz,  
Town Administrator